

William Osler Health System Foundation

Financial Statements
March 31, 2019



Independent auditor's report

To the Members of the Board of Directors of William Osler Health System Foundation

Our opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of William Osler Health System Foundation (the Foundation) as at March 31, 2019 and the statement of revenues and expenditures and fund balances and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

What we have audited

The Foundation's financial statements comprise:

- the statement of financial position as at March 31, 2019;
 - the statement of revenues and expenditures and fund balances for the year then ended;
 - the statement of cash flows for the year then ended; and
 - the notes to the financial statements, which include a summary of significant accounting policies.
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Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence

We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.



- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

PricewaterhouseCoopers LLP

Chartered Professional Accountants, Licensed Public Accountants

Toronto, Ontario
June 26, 2019

William Osler Health System Foundation

Statement of Financial Position

As at March 31, 2019

	2019 \$	2018 \$
Assets		
Current assets		
Cash	6,921,330	14,897,018
Short-term deposits (note 4)	5,000,000	8,000,000
Amounts receivable	193,233	164,155
Prepaid expenses and other assets	158,861	51,039
	<u>12,273,424</u>	<u>23,112,212</u>
Investments (note 5)	13,448,144	12,764,472
Property and equipment (note 6)	55,945	73,168
	<u>25,777,513</u>	<u>35,949,852</u>
Liabilities		
Current liabilities		
Accounts payable and accrued liabilities	199,767	211,173
Due to William Osler Health System (note 3)	312,553	196,304
Deferred revenue	281,850	139,015
	<u>794,170</u>	<u>546,492</u>
Fund Balances		
Unrestricted	18,483,797	19,378,610
Externally restricted	6,443,655	15,971,716
Endowment	55,891	53,034
	<u>24,983,343</u>	<u>35,403,360</u>
	<u>25,777,513</u>	<u>35,949,852</u>

Approved by the Board of Directors



Director



Director

The accompanying notes are an integral part of these financial statements.

William Osler Health System Foundation
Statement of Revenues and Expenditures and Fund Balances
For the year ended March 31, 2019

	Unrestricted		Externally restricted		Endowment		Total	
	2019 \$	2018 \$	2019 \$	2018 \$	2019 \$	2018 \$	2019 \$	2018 \$
Revenues								
Fundraising	7,836,414	7,059,535	1,657,284	2,248,703	-	-	9,493,698	9,308,238
William Osler Health System Volunteer Association (note 3)	-	-	250,000	225,000	-	-	250,000	225,000
Investment income	866,192	639,645	-	-	2,857	640	869,049	640,285
	8,702,606	7,699,180	1,907,284	2,473,703	2,857	640	10,612,747	10,173,523
Expenditures								
Fundraising	3,319,536	3,069,634	63,808	89,691	-	-	3,383,344	3,159,325
Administrative	834,615	805,533	47,218	73,384	-	-	881,833	878,917
Investment management fees	48,799	48,090	-	-	-	-	48,799	48,090
Amortization of property and equipment	18,555	17,199	-	-	-	-	18,555	17,199
	4,221,505	3,940,456	111,026	163,075	-	-	4,332,531	4,103,531
Excess of revenues over expenditures for the year before the following	4,481,101	3,758,724	1,796,258	2,310,628	2,857	640	6,280,216	6,069,992
Change in fair value of investments	241,647	(18,344)	-	-	-	-	241,647	(18,344)
Grants to William Osler Health System (note 3)	(5,617,561)	(2,522,240)	(11,324,319)	(2,392,632)	-	-	(16,941,880)	(4,914,872)
Excess (deficiency) of revenues over expenditures for the year	(894,813)	1,218,140	(9,528,061)	(82,004)	2,857	640	(10,420,017)	1,136,776
Fund balances – Beginning of year	19,378,610	18,160,470	15,971,716	16,053,720	53,034	52,394	35,403,360	34,266,584
Fund balances – End of year	18,483,797	19,378,610	6,443,655	15,971,716	55,891	53,034	24,983,343	35,403,360

The accompanying notes are an integral part of these financial statements.

William Osler Health System Foundation

Statement of Cash Flows

For the year ended March 31, 2019

	2019 \$	2018 \$
Cash provided by (used in)		
Operating activities		
Excess (deficiency) of revenues over expenditures for the year	(10,420,017)	1,136,776
Items not affecting cash		
Revenue recognized for donated securities	(582,854)	(361,461)
Loss on disposal of donated securities	6,989	387
Change in fair value of investments	(241,647)	18,344
Investment income reinvested	(442,025)	(364,634)
Amortization of property and equipment	18,555	17,199
	<u>(11,660,999)</u>	446,611
Changes in non-cash working capital items		
Amounts receivable	(29,078)	77,078
Prepaid and other expenses	(107,822)	(21,670)
Accounts payable and accrued liabilities	(11,406)	95,310
Due to William Osler Health System	116,249	(8,095)
Deferred revenue	142,835	130,120
	<u>(11,550,221)</u>	719,354
Investing activities		
Proceeds from sale of donated securities	575,865	361,074
Purchase of property and equipment	(1,332)	(77,464)
Redemption of short-term deposit	8,000,000	-
Purchase of short-term deposit	(5,000,000)	(8,000,000)
	<u>3,574,533</u>	(7,716,390)
Decrease in cash during the year	(7,975,688)	(6,997,036)
Cash – Beginning of year	<u>14,897,018</u>	<u>21,894,054</u>
Cash – End of year	<u>6,921,330</u>	<u>14,897,018</u>

The accompanying notes are an integral part of these financial statements.

William Osler Health System Foundation

Notes to Financial Statements

March 31, 2019

1 Purpose of the organization

William Osler Health System Foundation (the Foundation) is incorporated under the Ontario Corporations Act as a not-for-profit organization. The Foundation is a registered charity under the Income Tax Act (Canada) and accordingly is exempt from income taxes provided certain requirements of the Income Tax Act (Canada) are met. In the opinion of management, these requirements have been met. The Foundation's registered charitable number is 12996 5133 RR0001.

The Foundation raises funds to support capital expenditures, education, research and other special projects for the benefit of William Osler Health System (the Health System) in the communities of Etobicoke and Brampton.

2 Summary of significant accounting policies

The financial statements of the Foundation have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO). The significant accounting policies are as follows.

Fund accounting

The Foundation follows the restricted fund method of accounting for contributions. The financial statements separately disclose the activities of the funds maintained by the Foundation. These funds are held in accordance with the objectives specified by the donors or in accordance with directives issued by the Board of Directors. For financial reporting purposes, the accounts have been classified into the following funds:

- Unrestricted Fund

The Unrestricted Fund accounts for the Foundation's general fundraising, granting and administrative activities. The Unrestricted Fund reports unrestricted resources available for immediate purposes.

- Externally Restricted Fund

The Externally Restricted Fund includes those funds where resources are to be used for an identified purpose as specified by the donor, as stipulated by the fundraising appeal or as determined by the Board of Directors.

- Endowment Fund

The Endowment Fund includes those funds where either donor or internal restrictions require the principal to be maintained by the Foundation for a specified period of time.

Transfers between the funds are made when it is considered appropriate and authorized by the Board of Directors. To meet these objectives of financial reporting and stewardship of assets, certain interfund transfers are necessary to ensure the appropriate allocation of assets and liabilities to the respective funds. Interfund transfers, if any, are recorded in the statement of revenues and expenditures.

William Osler Health System Foundation

Notes to Financial Statements

March 31, 2019

Revenue recognition

Contributions are recognized as revenue in the year received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Amounts received relating to fundraising events to be held after the fiscal year-end are deferred and recognized on completion of the specific fundraising event. Contributions designated to a program or specific project as directed by the donor are recognized as revenue in the Externally Restricted Fund. Donor restricted contributions for endowment purposes are recognized as revenue in the Endowment Fund. Unrestricted contributions are recognized as revenue in the Unrestricted Fund. Investment income is recognized as revenue in the Unrestricted Fund unless a donor has stipulated a restriction over the use of the investment income.

Property and equipment

Property and equipment are stated at cost less accumulated amortization. Amortization is provided on a straight-line basis over the estimated useful lives of the assets as follows:

Computer hardware	3 to 5 years
Office equipment	5 years

Deferred revenue

Deferred revenue represents deposits received in advance for the subsequent year's fundraising events. These amounts are recognized as revenue in the period in which the event occurs, together with any associated costs.

Contributed materials and services

A number of volunteers contribute their services to the Foundation each year. Due to the difficulty of determining the fair value, these contributed services are not recognized or otherwise disclosed in the financial statement notes. Contributed materials are recorded, when received, at fair value.

Gifts of securities

Gifts of securities are valued at fair value on the day the Foundation, or the Foundation's investment broker, receives the securities. Any gains or losses arising from timing differences from the receipt and subsequent sale of the securities are recognized by the Foundation in the statement of revenues and expenditures.

Financial instruments

Financial instruments are recorded at fair value on initial recognition. Investments are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized on a straight-line basis.

William Osler Health System Foundation

Notes to Financial Statements

March 31, 2019

The Foundation measures its financial instruments as follows:

Cash	fair value
Short-term deposit	amortized cost
Investments	fair value
Accounts receivable	amortized cost
Accounts payable and accrued liabilities	amortized cost
Due to William Osler Health System	amortized cost

Financial assets are tested for impairment at the end of each reporting period when there are indicators the assets may be impaired.

Allocation of expenses

The Foundation engages in fundraising initiatives to support capital expenditures, education, research and other special projects for the benefit of the Health System. The cost of each fundraising initiative includes the cost of personnel, services and other expenses that are directly related to undertaking the fundraising initiative. The Foundation also incurs a number of personnel related costs common to the administration of each of its ongoing fundraising initiatives. The Foundation allocates these personnel costs based on an estimate of time spent by the personnel on the fundraising initiative. The allocation percentages are reviewed by management and are applied consistently on an annual basis.

Use of estimates

The preparation of financial statements in accordance with ASNPO requires management to make estimates and assumptions that affect revenues and expenditures during the reporting period, in addition to the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

3 Related party balances and transactions

The Foundation is related to the following entities:

- William Osler Health System Volunteer Association
- William Osler Health System

These organizations either contribute funds to support the Health System through the Foundation or are the recipients of funds granted by the Foundation. The Foundation does not exercise control or significant influence over these organizations and consequently these financial statements do not include the assets, liabilities and activities of those organizations. The transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

William Osler Health System Foundation

Notes to Financial Statements

March 31, 2019

- During the year, William Osler Health System Volunteer Association contributed \$250,000 (2018 – \$225,000) to the Foundation.
- The amount due to the Health System of \$312,553 (2018 – \$196,304) represents amounts to be reimbursed for expenses paid by the Health System on behalf of the Foundation.
- During the year, the Foundation donated \$16,941,880 (2018 – \$4,914,872) to the Health System for the purpose of supporting purchases of equipment and for ongoing education and research programs.
- The Health System provides certain minor administrative services such as payroll processing and purchasing to the Foundation at no charge.

4 Short-term deposits

The short-term deposit is a Guaranteed Investment Certificates (GIC), that matures on April 29, 2019 and has an interest rate of 1.90%.

Subsequent to year-end, the Foundation acquired a GIC in the amount of \$5,000,000, maturing April 29, 2020.

5 Investments

The investments are held in pooled funds and are recorded at fair value. The investments consist of the following:

	Fair value	
	2019	2018
	\$	\$
Money market	661,292	685,882
Bonds	9,300,731	8,778,181
Canadian equities	1,698,551	1,560,879
International and US equities	1,787,570	1,739,530
	<u>13,448,144</u>	<u>12,764,472</u>

6 Property and equipment

	2019		2018	
	Cost	Accumulated amortization	Net	Net
	\$	\$	\$	\$
Computer hardware	110,002	78,927	31,075	40,960
Office equipment	38,028	13,158	24,870	32,208
	<u>148,030</u>	<u>92,085</u>	<u>55,945</u>	<u>73,168</u>

William Osler Health System Foundation

Notes to Financial Statements

March 31, 2019

7 Expense allocation

Fundraising and administrative expenses include employee personnel costs. The majority of the personnel costs are categorized as either fundraising or administrative based on the duties of the Foundation personnel. Certain personnel, however, perform both fundraising and administrative functions. As such, management has allocated certain personnel costs of \$640,077 (2018 – \$589,765) as follows: \$441,187 (2018 – \$420,839) to fundraising expenses; and \$198,890 (2018 – \$168,926) to administrative expenses.

8 Financial risk management

Market risk

The Foundation is exposed to market risk with regard to its investments. To manage this risk, the Foundation has an investment policy, which includes a target mix of investment types and concentration limits designed to achieve return results within risk tolerances as approved by the Finance Committee.

Currency risk

Currency risk is the risk the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Foundation's investments include non-Canadian equities, the value of which fluctuates in part due to changes in foreign exchange rates.

Interest rate risk

Interest rate risk arises from the possibility that changes in interest rates will affect the value of fixed income securities held by the Foundation. The short-term interest bearing investments held by the Foundation have a limited exposure to interest rate risk due to their short-term maturities.

Credit risk

The Foundation is exposed to credit risk in connection with its short-term and fixed income investments because of the risk that one party to the financial instrument may cause a financial loss for the other party by failing to discharge an obligation. To manage this risk, the Foundation has an investment policy, which includes a target mix of investment types and concentration limits designed to achieve the optimum return within reasonable risk tolerances and only purchases investments with reputable institutions. In addition, the amounts receivable include Canadian harmonized sales tax, which is recoverable from the Canada Revenue Agency, and the risk is considered to be minimal given that the amount is due from the Canadian government.

9 Comparative figures

Certain comparative figures have been reclassified to conform to the current year's presentation. In particular, there were changes made to the Statement of Cash Flows for transactions related to investments.