

Manager, Community Giving
GTA / Full-Time Permanent

ABOUT William Osler Health System Foundation

Hi! I'm Sabrina Hazel, Associate Director of Community Giving at Osler Foundation. I've spent the last 4 years with Osler Foundation, watching the organization change and grow, just as the community we serve has changed and grown significantly. I am driven by working for a meaningful cause with an exceptional team and doing the job I love.

I believe the key to an excellent Manager of Community Giving is not just the technical skills to do the job but the ability to build relationships with the community we serve—from donors to community leaders, staff and physicians to our volunteers. Understanding and championing Osler Foundation's vision and mission is key to success in the role.

I invite you to join me for a conversation about your interest in Osler Foundation, have the chance to meet members of our incredible team and tell me more about how your career aspirations align with our mission to inspire our communities to invest in exceptional health care close to home.

The Manager, Community Giving will be reporting to and collaborating with me to help drive revenue in the Community Giving portfolio. You will be a key cross-functional team member contributing to the development and execution of strategies for Osler Foundation's signature events, sponsorships, new third-party events, proposals, tribute and grateful patient programs.

Osler Foundation is the fundraising arm of William Osler Health System. Osler serves 1.3 million people in Brampton, Caledon, North Mississauga, Etobicoke, and the surrounding region. This is one of the fastest-growing and most ethnically diverse regions of Canada.

Osler Foundation builds and fosters relationships in our hospitals and the community to raise funds to support the clinical priorities at Brampton Civic Hospital and Etobicoke General Hospital, Osler's two acute-care sites, and Peel Memorial Centre for Integrated Health and Wellness. Osler Foundation will embark on an exciting campaign to help build and equip Brampton's second hospital and improve cancer care in our region.

As part of the Osler System family, we are committed to providing a fulfilling work environment that inspires our staff to learn, innovate and grow. Year after year, Osler is proud to be recognized as one of Greater Toronto's Top Employers and Canada's Best Diversity Employers.

Osler Foundation is equally committed to supporting our employees through flexible work arrangements, professional development, and a commitment to creating an environment of inclusiveness and belonging. Our team members are highly effective leaders, instructors, and mentors within the philanthropy sector with the Association of Fundraising Professionals (AFP) and Association of Healthcare Philanthropists (AHP), including past Chair, AFP Canada and AFP Fundraiser of the Year, 2019.

KEY RESPONSIBILITIES:

- You will lead and help execute select Osler signature events, including donor/sponsor solicitation and engagement, event planning, event committee management, vendor management, select event logistics, pre and post-reporting and donor/sponsor follow-up.

- You will drive and support various aspects of the Community Giving portfolio to meet revenue targets.
- You will manage and mentor one direct report on the Community Giving team and any seasonal volunteers.
- You will identify opportunities for acquiring new sponsors and participants and upgrade existing sponsors for signature events.
- You will identify opportunities for working with community event organizers to help enhance their events through Osler Foundation's community fundraising channels.
- You will work collaboratively with the Marketing & Communications team.
- You will act as an Osler Foundation ambassador and attend community events and Osler Foundation activities as required.
- You will maintain strong internal and external relationships.
- You will work collaboratively to help facilitate internal coordination of fundraising activities.
- You will be responsible for documenting and updating information in Raiser's Edge.
- You will participate on various committees as required (some meetings outside of regular business hours).
- You will identify, recruit, monitor, motivate and support volunteer event committee members.

WHAT YOU'LL BRING TO THE TEAM

- You have a University degree, College diploma, and/or equivalent relevant experience in a healthcare organization or nonprofit industry.
- You have professional experience and proven results in developing new business opportunities in the community.
- You have strong project management skills with the ability to organize and plan multiple events and activations.
- You have an exceptional ability to collaborate across teams and levels of seniority, including volunteers.
- You have excellent oral and written communication skills.
- You have experience and are comfortable making "cold calls."
- You have demonstrated excellence in communications, relationship building and teamwork.
- You have experience working with diverse communities and strong knowledge of South Asian-Canadian community organizations, local leaders, media and community events.
- You have strong organizational and analytical skills.
- You have evidence of initiative, diplomacy and creativity.
- You can work independently and proactively under pressure.
- You have experience in budget management and monitoring.
- You are able to communicate the vision and key messages of William Osler Health System and Osler Foundation to the community.
- You can proficiently work in all MS Office tools and Raiser's Edge.
- You hold a current driver's license and have access to a vehicle.
- You are open to working flexible hours in an environment where your role constantly evolves.

It is a strong asset if...

- You have experience with BlackBaud's TeamRaiser.
- You can speak Punjabi, Urdu or Hindi as a second language.

Don't sweat it if you don't have everything listed above. We believe in growth and curiosity. If you have some of these qualities and are excited about this opportunity, we want to hear from you!

How We Hire

William Osler Health System Foundation is committed to a fair and equitable hiring process for all candidates. To ensure that each candidate's journey is consistent and the selection process is unbiased, the William Osler Health System Foundation team will not be responding to any personal messages regarding this role or other opportunities.

The Hiring Process – Please apply by clicking on the link below:

<https://jobs.lever.co/bloom/60ace683-f4e1-4871-9b00-ef3376e5b2fd>

Deadline to apply: Thursday, April 20th at 5 PM (EST).

Salary Range: \$72,000 to \$88,000 annually

Location

Peel Memorial Centre for Integrated Health & Wellness, with periodic travel to Etobicoke General Hospital and Brampton Civic Hospital. Working in a hybrid model (2-3x in the office per week).

Benefits at William Osler Health System Foundation

- A comprehensive benefits package including a defined-benefit pension plan (HOOPP), and outstanding health/dental benefits.
- Four (4) weeks of PTO/ Vacation Days
- A Prorated annual Performance Bonus
- The ability to collect Lieu Hours for any overtime work.
- Learning & development budget for any Professional Association fees related to the role (e.g. Association of Fundraising Professionals) are reimbursed, and allowances for training related to the position are available.
- A dynamic and professional State-of-the-art accessible facility in a hospital environment located close to major highways in Brampton, Ontario.
- A highly collaborative team environment with the opportunity to participate in first-in-class fundraising events